

**Lewis and Clark County Mental Health Local Advisory Council's  
Steering Committee  
Public Health Conference Room  
1930 Ninth Avenue, Helena, MT  
Friday, November 9, 2018, 9:00am**

**Minutes**

**1. Call to Order**

Jill Steeley called the meeting to order at 9:05 am.

Members in Attendance: Jill Steeley (Chair), Matt Furlong (Vice Chair), John Wilkinson, and Drenda Niemann.

Others in Attendance: Alison Munson.

Staff Support in Attendance: Jocelyn Olsen.

**2. 2-1-1 Resource and Use of Mini-grant**

Alison Munson requested if there are any funds leftover from the mini-grant once the main goal is complete, that the LAC Steering Committee considers donating the remaining funds to help update the current Resource Guides distributed by United Way of Lewis and Clark Area. Updates would include adding color to the guide as well as the 2-1-1 logo. Alison also mentioned that extra funds could be used for the Joining Community Forces (JCF) resource guide for veterans.

The Steering Committee agreed the main goal of the current mini-grant be the creation of a larger card explaining different mental health behaviors to be aware of, possibly including community resources capable of assisting individuals displaying each behavior, as well as a promotion for 2-1-1. The Committee wants to ensure that this will be a resource that anyone in the community would be able to use, not just service providers. Matt requested a partnership with United Way regarding the collection of contact information for each section outlining different behaviors. Alison agreed that Michaela, work study at United Way, can provide a list of partners she has been working with once she has updated resource information for the Helena area. Matt also stated that when putting logos of various agencies in the larger card, it would be beneficial to include an "ask" for donations to these organizations as well.

Matt provided a rough breakdown of the mini-grant funds that must be utilized by December 1, 2018. Matt stated that the majority of the funds are set aside for the large card resource and a portion of the funds were meant for a zip drive to be used for collecting resource contact info. With the latest progress of the 2-1-1 database, the zip drive is no longer needed and the funds can be used to put this resource card in the newspaper. The Committee also explored print shops that would be the most affordable for printing the large resource cards (i.e. St. Peter's, Action Print).

ACTION: Matt Furlong will determine how much it would cost to put an insert in the Sunday Helena IR for one day. John Wilkinson will reach out to NAMI Helena for their permission to advertise them on the resource card. Alison Munson will reach out to St. Peter's Hospital to inquire about the cost of printing if their facility is used.

**3. LAC Membership**

Applications for Kari Parmer and David Roberts will be presented to the Board of County Commissioners on November 20<sup>th</sup> for appointment. Matt stated that he reached out to Instar Community Services to recruit for more applications. Jill also stated that she reached out to the pastor of Narrate Church to inquire about his interest in joining the LAC.

John suggested that a letter from the Board of County Commissioners be sent to LAC Members that have resigned, thanking them for their service.

ACTION: Matt Furlong will reach out to Molly Protheroe to determine her continued interest in serving on the LAC. Jocelyn Olsen will reach out to Nadine McCarty for a template of the general thank you letter sent to board members after service. Jocelyn will also update the LAC Roster and create a list of individuals on each workgroup then email both to all LAC Steering Committee members. Jill Steeley will reach out to Shodair Hospital to see if they know of any family members interested in joining the LAC. John Wilkinson will reach out to Kim Gardner at Intermountain to do the same thing.

**4. Legislative Priorities**

The Committee discussed having Workgroup 2 take on the legislative priorities and recruiting more individuals to this group. Questions arose such as who should be invited to the Legislative Priorities lunch or dinner and what exactly should the LAC do for this event. The Committee also explored having Gary or Alesha from NAMI Helena come to present on legislative etiquette at the December LAC General meeting.

**5. Adjournment**

Meeting was adjourned at 10:05am.